



Ashé
Preparatory Academy

Ashé Prep Board Meeting – Agenda

September 10, 2019

Location: FAME MLK Community Center – 3201 East Republican, Seattle

Meeting called to order at 5:50pm

Members present: Khavin Debbs, Ed Jefferson, Marjon Way-Bonkanna,

Staff present: Dr. Debra Sullivan, Monique Harrison

Guest present: Patrick D'Amelio & Mitch Price (WACHarters), Bill Kiolbasa (CFO Consultant)

❖ **Core Value Discussion/Check-In**

Ed - Imani

Debra - Kuumba

Marjon - Kuumba

Khavin - Ujima

Monique - Umoja

❖ **Public Comment**

Sandy Lee - Friend of Dr. Sullivan, wants to help, interested in seeing how the school is going and how she can help.

Introductions

❖ **Review August Minutes - No Quorum**

❖ **Washington Charter School Association DEI Training and Observation (1 hour)**

○ **Patrick D'Amelio & Mitch Price**

▪ **Change in training - Charter School Board Member Roles and Responsibilities. (45minutes, See Slide Deck)**

- **Charter School Board Definition**
- **Double Duty**
- **How Important is the Board to the Success of a Charter School?**
- **Board Training Offerings**
- **Charter School Boards 101:**
 - **Fiduciary obligations**
 - **Duty of care**
 - **Duty of loyalty**
 - **Know and support your school's mission**
 - **Know and understand your school's founding documents**
 - **Bylaws**
 - **Charter contract**

- Charter application
- Three key accountability questions
 - Academic
 - Financial
 - Organizational
- A simple way to frame roles
 - Boards = to ensure
 - Management = to execute
- Engage in self-assessment
 - Assess board performance annually
 - “What gets measured gets done.”
- Governing for greatness
 - Ask wise questions
 - measure things that really matter
- Standards for Effective Charter School Governance
- Tips for effective board meetings
- Governance vs. Management (Slide 6)
 - Highlighted: Hiring and evaluation, Financial information, long term goals (strategic plan reviewed annually)
- Aspiring Leaders program
- Questions

❖ Financial Oversight Training (30 minutes)

- Bill Kiolbasa
 - Transitioning to Puget Sound Educational Service District (09-01-2019)
 - Monthly Reviews:
 - Enrollment
 - Budget vs Actuals (high level)
 - Cash disbursement list
 - Quarterly Reviews:
 - Washington State Charter School Commission Budget Report
 - Cash Flow Report

❖ Principal's Report

- Ashé Prep Opens
- School Culture
- Assessment
- More!

❖ Board Goal-Setting: postponed

❖ Other

- Mitch Price: Board meeting observation form
 - amend bylaws due to the number of board members in place now
 - everyone engaged
 - reviewed entire document/form

❖ **Next Meeting: October 8, 2019**

Adjourn 7:58pm